



At the Branch Christian School we will admit pupils as follows:

- Boys and girls.
- Pupils from 3 years old.
- Pupils with differing ability levels.
- Pupils of any race or religion providing they and their parents accept the Christian ethos and teaching of the school.
- Pupils from any Christian church whatever their denomination.

The following conditions apply with regard to the overall make-up of those on the school roll:

- The majority of pupils will be from Christian families.
- Those who are physically disabled will only be admitted to the school if their disability can be accommodated by the school.
- The school will take children of all ability levels.
- Those students who have additional learning needs will only be accepted if this is the most appropriate learning environment for the child. Only a limited number of pupils will be accepted who are regarded as having 'special educational needs.' We will take only as many as we are able to staff and resource adequately.

Before a decision is made whether or not to accept a student applicant the following procedures will be implemented:

- The Head Teacher will write to or phone the child's existing or previous school if they are of school age. If a child has been home-schooled another appropriate reference will be asked for.
- The parents and child will be interviewed by the Head Teacher.
- The parents will be asked to sign the parental agreement.
- The parents will be asked to bring with them examples of the child's recent work.
- The child will take the ACE diagnostic test if they are 7 years old or older.

Decision making

The Head Teacher will make the decision whether or not to accept a new pupil. Each pupil's application is considered on its own merit. An applicant may be turned down for the following reasons:

- The child's reference highlights areas of concern.
- Disciplinary or behaviour reasons.
- The school has reached its capacity in terms of numbers of pupils.
- A specific year group, class or learning centre is full.
- The special needs pupil limit or non-Christian pupil limit has already been reached.
- The inability of the school to adequately staff any more support pupils with special needs.

Policy Review Information:

Review date	Changes made	By whom	Date of next review
September 2017	No Changes Required.	Mrs D Thomas	September 2020
March 2019	Deleted section on afternoon lessons. (Discussed with DT)	Mrs J Holt	March 2022
March 2019	None	Mrs S Hodgson	March 2022
January 2020	None	Mrs J Holt	January 2023
January 2020	None	Mr S Hodgson	January 2023
January 2023	None	Mrs JE Holt Mrs L Cox	January 2026
January 2026	None	Mrs JE Holt	January 2029